

Careers Programme

Welcome to the Careers Programme.

This is an overview of what the Careers Team can offer to students, staff and parents/carers throughout the year.

We are always here to offer 1:1 appointments.

We can create bespoke workshops, mock interviews and presentations for curriculum areas.

We can attend parents evenings.

We can support links between industry and curriculum.

If you need something that you can't see on here please email us at careers@abingdon-witney.ac.uk and we will do our best to accommodate.

September

1:1 Careers Information, Advice & Guidance interviews

Career guidance for those who do not meet conditional offers or do not know which course they want

1:1 Impartial advice and guidance for students who decide that the course isn't for them

Careers appointments for students with an EHCP

Not too late to swap!

Workshop Delivery:

Meet the Careers Team during induction- PowerPoint to be delivered by tutor

UCAS applications and personal statements (for staff and students)

CV Writing, Interview Skills, Application Forms



October

1:1 Careers Information, Advice & Guidance interviews

Not too late to swap!

Careers appointments for students with an EHCP

1:1 University personal statement support

Workshop Delivery:

CV's & Interview techniques for seasonal jobs

UCAS – application and personal statement (staff & students)

UCAS reference writing (for staff)

CV Writing, Interview Skills, Application Forms

Careers Triage Training (for staff)

November

1:1 Careers Information, Advice & Guidance interviews

1:1 Personal Statement checks and support

Careers appointments for students with an EHCP

West Oxfordshire Learning Partnership Event

Workshop Delivery:

Preparing for university interviews

CV's & Interview techniques for seasonal jobs

CV Writing, Interview Skills, Application Forms

UCAS reference writing (for staff)

Careers Triage Training (for staff)

December

1:1 Careers Information, Advice & Guidance interviews

Careers appointments for students with an EHCP

Late UCAS applications support (for students who decide after the college deadline that they would like to go to university)

Workshop Delivery:

CV Writing, Interview Skills, Application Forms

UCAS support (for staff)

Careers Triage Training (for staff)



January

1:1 Careers Information, Advice & Guidance interviews

Careers appointments for students with an EHCP

Workshop Delivery:

I'm not going to university!

Interview techniques (university places and apprenticeships)

CV Writing, Interview Skills, Application Forms

Careers Triage Training (for staff)

February

1:1 Careers Information, Advice & Guidance interviews

Careers appointments for students with an EHCP

National Apprenticeship Week

Workshop Delivery:

CV Writing, Interview Skills, Application Forms

Careers Triage Training (for staff)

March

1:1 Careers Information, Advice & Guidance interviews

Careers appointments for students with an EHCP

Student Finance presentations – by Oxford Brookes via Teams

National Careers Week

Workshop Delivery:

How to access careers advice resources

CV Writing, Interview Skills, Application Forms

Careers Triage Training (for staff)



April

1:1 Careers Information, Advice & Guidance interviews

Careers appointments for students with an EHCP

Workshop Delivery:

Career Pathways

How to access careers advice resources

CV Writing, Interview Skills, Application Forms

Choosing a university

Careers Triage Training (for staff)

May

1:1 Careers Information, Advice & Guidance interviews

Careers appointments for students with an EHCP

Budgeting skills at university session for 2nd years

Workshop Delivery:

CV Writing, Interview Skills, Application Forms

Choosing a university

Careers Triage Training (for staff)

June

1:1 Careers Information, Advice & Guidance interviews

Careers appointments for students with an EHCP

Advice and preparation for university taster days

Support and advice for students with no fixed next steps

Workshop Delivery:

UCAS & Choosing a university

CV Writing, Interview Skills, Application Forms

Careers Triage Training (for staff)



July

1:1 Careers Information, Advice & Guidance interviews

Careers appointments for students with an EHCP

Support and advice for students with no fixed next steps

Careers Triage Training (for staff)

August

1:1 Careers Information, Advice & Guidance interviews – potential students

Exams Results- advice and guidance

Advice on clearing and university

Updating the careers programme

Careers Triage Training (staff)