

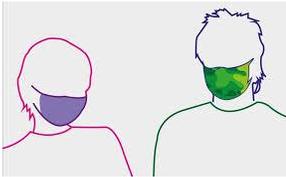
COVID-19 College Guidance Notes: Lockdown 2

As you are all aware, a second national lockdown starts on Thursday 5th November, although this time education providers are **remaining open as usual**. However, please be reassured that we are taking additional measures to ensure that attending college remains a safe activity for you.

The biggest change that you need to be aware of, is that we will now require everyone on campus to **wear a face covering in communal areas** such as corridors, receptions, toilets, canteen spaces etc.

Students and staff who are exempt from wearing a face covering, due to illness or disability, should wear a sunflower lanyard along with their usual ID.

Classrooms, offices and outside spaces are NOT considered to be communal areas and we do not require face coverings to be worn in those areas although you can choose to wear a face covering in these spaces if you wish to. Most practical workshops already have a risk assessment stating that face coverings are required.



We are also asking everyone on site to continue to be vigilant with hand washing/sanitising whilst on campus, especially where they have visited another area or space within the college, eg the library.



The canteen facilities will once again become take-away only in line with government guidance.



Unfortunately, we cannot allow external clients in hair and beauty salons during the lockdown.



Work and industry placements are an important part of your education so can continue if already planned, subject to a revised risk assessment, if they are in a business that remains open and accessible.



Student interviews will take place online via Teams or telephone.

In addition to this new requirement for face coverings we are also ensuring that we only have those people on site who absolutely need to be there – this means that some staff will work at home, we will have only essential visitors on site, eg for urgent repairs to buildings or equipment, and students will continue to only be in college for face to face lessons.

Please also remember to maintain a 2m distance from others when in college.