

Student Performance Management and Disciplinary Policy

Policy/Procedure Title	Student Performance Management and Disciplinary Policy
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Student Performance Management and Disciplinary Policy

INTRODUCTION/OVERVIEW:

The purpose of the policy is to promote responsible positive behaviour as a way of supporting student progress towards reaching their potential. In cases where support for students is unsuccessful, and/or the student displays unacceptable behaviour, this might involve applying appropriate sanctions to protect the interests and learning of other students and staff.

POLICY STATEMENT:

Abingdon & Witney College has a responsibility to provide a safe, secure and respectful environment in which to work. Addressing student performance management and discipline is key to fulfilling this responsibility and ensuring the college complies with the Prevent duty.

Wherever possible, the college will work constructively with students to resolve disciplinary issues but implicit in this policy is the recognition of the need to formally address unacceptable conduct which disrupts learning or shows disrespect.

QUALITY STATEMENTS:

- During induction the Student Performance Management and Disciplinary Policy and the Procedure will be explained to all students, with due regard to those with special educational needs.
- The Student Performance Management and Disciplinary Policy and the Procedure is posted on the college website.
- Parents/carers/employers of students will be provided with details of how to access the policy and procedure.
- This policy and procedure will be explained to all new staff at induction and details of how to access it through the websites will also be explained.
- All students will be entitled to support throughout the performance management and disciplinary process.
- Any disciplinary action will follow college procedures.

LINKED POLICIES/PROCEDURES:

- Student Performance Management and Disciplinary Procedure
- Safeguarding and Prevention of Terrorism Policy
- Complaints Procedure
- Assessment Policy
- Student Misuse of Drugs and Alcohol Policy
- Safeguarding Multimedia, Audio and Visual Protocol

MONITORING PROCEDURE:

- All disciplinary action will be recorded on the approved college pro-forma, where appropriate, and will be held on the student's digital file for inspection at any time.